

The Dance Center 2015-2016 School Policy

Please read through the entire list of school policies for the 2015-2016 dance season. Both students and parents sign below and return to The Dance Center.

1. All students are expected to be respectful to both teachers and other students in the class. If your student is disrespectful during any class, the parents will be notified.
2. All students must be in appropriate dance attire. Ballet students must be in tights and a leotard with hair pulled back. Tap and Jazz students should also be in tights and leotard. They may also wear jazz pants or shorts.
3. All tuition must be paid the first week of every month. If tuition is late there will be a \$15.00 late fee attached to your statement.
4. Attendance – It is important your student attends all dance lessons unless they are ill. You are still responsible for the full month tuition even if your student misses class due to sickness or other commitments. For the younger classes they may make up the class on another day.
5. We ask that parents drop off students and pick up. If you do stay please stay out of the classroom while class is being conducted. Parents are very distracting to the children, especially the young ones. Also, this takes away the focus from the teachers, they instead want to watch parents. Corrine has been teaching young children for 50 years and is excellent with small children. If there is any concern we will contact you immediately.
6. If the Dance Center needs to cancel due to winter weather we will provide makeup class times. We go along with district #197. If the district cancels, we will as well. We will also post on our facebook page and website.
7. Quitting – If your student decides to quit dance at any point during a month you are responsible for that full month of tuition. If your student quits after January 1st you will also be charged a \$50.00 choreography fee, as we will need to change choreography for the spring performance.
8. Absolutely no costume deposit refunds after December 1st. We order all costumes in December and we do not receive a refund from the costume companies, nor can we cancel costumes ordered.
9. Once costumes are ordered you are responsible for the full price of that costume even if your student has quit. This also doesn't mean you will receive your costume, we many times have to replace a student in the recital who may have to use that costume.
10. When committing to a class you are also committing to our spring performance. It is imperative that your student attends all dress rehearsals and dance recitals. If there is a special circumstance that comes about you must talk with Jennifer and Corrine so we are fully aware of the situation.

I have read and agree to the above.

Parents Signature _____

Students Signature _____

Students Signature _____

Students Signature _____